

# MR Meeting Minutes



## Meeting date, time and location:

**MR minutes of the Meeting #8**  
**Tuesday 13th May 2025 15:30**

Location: MS Teams / Office building 58

## Attendees: :

Katia(chair), Veronique, Sylvia (minutes)

**Excused:** Diana, Udaya and Kunal

## Agenda

1. Welcome
2. Minutes meeting #7
3. Budget
4. School fees 2025-2026
5. Work distribution plan
6. School plan 2025-2026
7. Evaluation Pilot new programs
8. Update birthdays
9. Training
- 10.AOB
- 11.Meeting date Wednesday 4th June 2025 from 13:00

## Updates/discussions

### 1. Welcome

Katia welcomes everyone.

### 2. Minutes meeting #7 not yet shared. Sylvia will do this asap.

### 3. The updated budget has not yet been received. A gentle reminder will be sent. In order to raise more money a recommendation has been made to raise the application fee for new students from € 200 to €250 next school year and to €300 in the school year 2026-2027.

Usually siblings who start at our school do not have to pay the application fee. Another suggestion is to start charging them( with a 50% discount) an application fee of €125 effective immediately. A mail with these proposals will be sent to Barbera and Jesse.

### 4. School fees 2025-2026

A letter has been sent out from Jesse to parents increasing fees by €250 this coming school year and another increase already mentioned for the school year 2026-2027. So fees will be € 4250 in year 25/26 and €4500 in year 26/27.

### 5. Work Distribution plan

MR will prepare an explanation and a google form to allow staff members to vote and choose if the calculations of hours stays the same or if a new system is introduced. Once the full document (work Distribution agreement) is shared, another vote will be organised.

### 6. Schoolplan will be shared at the end of the year.

### 7. Every team member had the opportunity to give their honest opinion about the new pilot programs. Jesse will be asked to give feedback on the evaluations to the MR. More discussion will need to take place in the second year of pilot.

### 8. Update birthdays info for parents will be written by Veronique and shared via Seesaw. PSG parents already know.

9. Training via CNV costs €1315, excluding travel expenses. All questions Jesse and the MR have can be answered there. Veronique will find out how much the MR is entitled to spend per year for the MR. Main concern is that the training will be costly but if it does not exceed the allowed budget, this can be considered as an investment. More discussion to take place.

10.AOB- agenda points for next meeting- safety, job description support staff, pilots, update on campus meeting 14-5-25.

Meeting finishes at 17:22

**Action list:**

What	Who	When
- Approve minutes meetings #7 and #8	- Everyone	- At next meeting or before
- send update about birthday treats on Seesaw	- Veronique	- Next Seesaw letter
- Write a gentle reminder to management regarding questions about the budget	- Katia	- as soon as possible
- Check with Barbera and Jesse about application fees proposals	- Veronique	- as soon as possible
- Ask for feedback Pilot programs	- Katia	- as soon as possible
- Ask for budget training CNV	- Veronique	- as soon as possible