

Privacy Statement - Foundation BOOR

This privacy statement applies to the processing of personal data by BOOR foundation, including the affiliated schools (under BOOR foundation).

Ensuring Privacy and Confidentiality of Information

For the BOOR foundation, guaranteeing the privacy and confidentiality of information is essential. The BOOR Foundation makes every effort to protect and correct the use of your personal data, such as your name and address. In this privacy statement you can read how the BOOR foundation keeps your your personal data processed and protected.

Collection and use of personal data

If education is followed at the BOOR foundation, it is necessary that certain personal data are processed.

Purposes of the processing

Stichting BOOR will only process your personal data for the following purposes:

- Organizing or providing education;
- Calculating, recording and collecting monies;
- Accountability to DUO (part of the Ministry of Education, Culture and Science), education inspectorate and accountant;
- Providing (digital) learning materials;
- Student counseling (pedagogical file) and study advice;
- Research;
- Implementation or application of any other law or task in the public interest;
- Handling complaints and/or legal disputes;
- Any other purposes as specifically described when collecting personal data.

Categories of personal data

Stichting BOOR processes the following categories of personal data about you:

- a. Contact details: name, e-mail, education;
- b. Contact details: date of birth and gender;
- c. Contact details: other details;
- d. student number;
- e. Nationality and place of birth;
- f. Details of parents or guardian;
- g. data relating to health;
- h. Study;
- i. Progress:
 1. Examination
 2. Study track
 3. Guidance student
 4. Attendance Registration
 5. Medical record (paper)
 6. Class, grade, education

- j. Educational organization (rosters, book lists, etc.);
- k. Finance (full cycle);
- l. Imagery;
- m. Teacher/care coordinator/IB-er/dean/mentor;
- n. BSN (PGN).

Basis for data processing

Stichting BOOR processes your personal data in particular for the implementation of a legal obligation. To a lesser extent, personal data is processed on the basis of a legitimate interest of the BOOR foundation, or on the basis of permission obtained from the person concerned.

- **Legal obligation:** The law on primary education, the law on secondary education and the law on expertise centers apply to the BOOR foundation. Stichting BOOR processes your personal data to comply with legal requirements obligation resting on the BOOR foundation.
- **Legitimate interest:** If the BOOR foundation has a more serious justification interest than your privacy interest, the BOOR foundation is entitled to process personal data in that situation.
- **Consent:** If the BOOR foundation wants to process personal data, but this processing does not fall under one of the above principles, the BOOR . foundation will ask for your permission before the BOOR foundation will process the personal data process.

Sharing and transfer of personal data

Stichting BOOR may share your personal data with organizations that are engaged in the performance of its legal duty of care. These engaged organizations get access only to the personal data that are necessary for the performance of their task.

BOOR foundation uses software programs to properly perform its work to be able to perform. The suppliers of these software programs have access to personal data. To enable the lawful processing by these suppliers guarantees, the BOOR foundation has concluded processing agreements with this suppliers.

Stichting BOOR does not sell personal data to third parties. Also, the BOOR foundation will not pass on personal data that you provide to third parties for their direct benefit marketing purposes.

Retention period

Stichting BOOR guarantees that your personal data will not be kept longer than necessary is in the context of the service, unless the storage of your personal data is necessary to comply with a legal retention obligation or you request deletion of your personal data.

Data security and integrity

BOOR foundation has drawn up a security policy and implemented measures to protection of personal data against unauthorized loss, misuse, alteration or destruction is included. Access to your personal data will be strictly limited

to those who are involved on behalf of the BOOR foundation in the provision of services to you or who are otherwise authorized to do so within the framework of privacy legislation. The individuals who have access to the personal data are required to maintain the confidentiality of such information.

Rights of the data subject

Under the GDPR, you as a data subject have various rights. BOOR foundation finds it important that you can exercise these rights. You can call on one of the rights below by sending an e-mail or letter or making a request in person do with the school board. You have the following rights:

- Right of access: you have the right to inspect the information provided by the foundation BOOR personal data processed about you;
- Right to rectification: you have the right to rectification of inaccuracies concerning you personal data;
- Right to erasure: you have the right to erasure concerning you personal data if the BOOR foundation no longer needs it for the purpose what they were processed for;
- Right to restriction of processing: if the accuracy of the processed personal data is disputed, the processing is unlawful, foundation BOOR de no longer need personal data for the processing purposes or you have objected to the processing, you have the right to limit the processing. This means that the personal data is then (temporarily) not processed or may be changed;
- Right to data portability: you can request all your concerning personal data to be transferred by the BOOR foundation to another organization;
- Right to object: you can object to the processing of your personal data by the BOOR foundation. In the event of such a request, the Foundation will BOOR to stop processing the personal data, unless there are justified are grounds that outweigh your interests;
- Right not to be subject to automated processing: you have the right not to be subject to an exclusively automated processing-based decision that has legal consequences for you, such as for example profiling.

Complaints

If you have a complaint about the BOOR foundation's method of processing your personal data, you can report this to your school (via the privacy email address listed on the school site) or with the Data Protection Officer of the BOOR . foundation (FG@stichtingboor.nl).

In addition, you can submit a complaint to the Dutch Data Protection Authority if it concerns: the protection of personal data. This can be done via:

<https://www.autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteitpersoonsgegevens/tip-ons>

Contact

You can contact your school for privacy questions and requests (via the privacy email address listed on the school site) and otherwise with the BOOR foundation via the below address:

BOOR foundation
Address Schiekade 34
Postcode and City 3032 AJ Rotterdam
Email address privacy@stichtingboor.nl